

**PATIENT INFORMATION:**

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Whom may we thank for referring you? \_\_\_\_\_ (Person name, reviews, web, etc)  
Patient's Name \_\_\_\_\_ Preferred Name \_\_\_\_\_  
Birth Date \_\_\_\_\_ Gender: M / E SSN \_\_\_\_ -- \_\_\_\_ -- \_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_  
Phone # \_\_\_\_\_  
(Cell) (Home) (Work)  
Patient's Occupation \_\_\_\_\_  
Email Address \_\_\_\_\_  
May we contact you though email and/or text messages to remind you of future appointments? Y / N  
Marital status \_\_\_\_\_  
Spouse's name \_\_\_\_\_  
Whom may we contact in case of an emergency? \_\_\_\_\_ Ph# \_\_\_\_\_  
Primary care physician \_\_\_\_\_ Ph# \_\_\_\_\_

**DENTAL INFORMATION:**

Reason for today's visit \_\_\_\_\_  
Do you have any questions or concerns for the doctor? \_\_\_\_\_  
How would you rate your Smile? (Circle one) Excellent Good Fair Poor Not a Concern  
How often do you Brush? \_\_\_\_\_ Do you Floss? Y / N How often? \_\_\_\_\_  
X \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of Patient or Guardian if Minor)



LINDELL KEMMET, DDS  
1015 S BROADWAY SUITE 24  
MINOT, ND 58701  
(701) 852-4789

**NOTICE of PRIVACY PRACTICES:**

I understand that under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), I have certain rights as a privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan, and direct my treatment and follow-up among the multiple healthcare providers who may involved in treatment directly and indirectly.
- Obtain payment from third-party payers.
- Conduct normal healthcare operations such as quality assessments and physician certifications.

A Notice of Privacy Practices containing a more complete description of the uses and disclosures of my health information is available for me to read. I understand that Kemmet Dental Design has the right to change its Notice of Privacy of Practices from time to time and that I may contact Kemmet Dental Design at any time at the above address to obtain a copy of a current Notice of Privacy Practices. Any uses or disclosures not included in this form will be made only with my written permission.

I understand that I may request in writing that you restrict how private my information is used or disclosed to carry out treatment, health operations or payment. I also understand that I am not required to agree to these requested restrictions, but if I do agree then Kemmet Dental is bound to abide by such restrictions.

**PLEASE LIST ANY OTHER PARTIES WHO CAN HAVE ACCESS TO YOUR HEALTH INFORMATION**

(This includes appointment confirmation, financial and treatment options.)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

***I understand that I may revoke my authorization at any time, as long as it is done in writing***

X \_\_\_\_\_ Date \_\_\_\_\_

(Signature of Patient or Guardian if Minor)

**DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY**

As an administrative representative at Kemmet Dental Design, I attempted to obtain the patient's (or representatives) signature on this acknowledgement but did not because:

\_\_\_\_\_ I could not communicate with the patient due to \_\_\_\_\_

\_\_\_\_\_ The patient refused to sign

\_\_\_\_\_ The patient was unable to sign because \_\_\_\_\_

\_\_\_\_\_ Other \_\_\_\_\_

**DENTAL INSURANCE:**

Policy Holder \_\_\_\_\_ Relationship to Patient \_\_\_\_\_

Employer \_\_\_\_\_

Insurance Company \_\_\_\_\_ SSN and DOB of Policy Holder \_\_\_\_\_

Insurance Company Address \_\_\_\_\_

Insurance Phone Number \_\_\_\_\_ ID# \_\_\_\_\_ Group # \_\_\_\_\_

I authorize Kemmet Dental Design to release information as needed to my insurance company, including but not limited to: diagnosis, records of treatment provided or any examination received. I authorize my insurance company to pay my dental benefits directly to Kemmet Dental Design. I understand that dental insurance is a contract between myself and my insurance company and that any lapse in insurance coverage will result in sole responsibility and full payment of dental services rendered. I understand that my insurance benefits may pay less than the actual charge for services. I acknowledge that I am responsible for any portion of treatment not covered by my insurance company for myself and/or my dependants.

X \_\_\_\_\_ Date \_\_\_\_\_

(Signature of Patient or Guardian if Minor)

**GENERAL EXAMINATION INFORMED CONSENT:**

1. **Examination and X-rays:** I understand that my initial visit will require certain radiographs in order to complete my examination, diagnosis and treatment plan.
2. **Temporomandibular Joint Dysfunctions (TMJ):** I understand that symptoms of popping, clicking, locking and pain can intensify or develop in the joint of the lower subsequent to routine dental treatment wherein the mouth is held in an open position. However, symptoms of TMJ associated with dental treatment are usually transitory in nature and well tolerated by most patients. I understand that should the need for treatment arise, then I will be referred to a specialist, and the cost of which is my responsibility.

**Consent:** *I understand that dentistry is not an exact science, therefore: our practitioners cannot properly guarantee results. I acknowledge that no guarantee or assurance has been made by anyone regarding the dental treatment which I have requested and authorize. I understand that each dentist is an individual practitioner and is individually responsible for the dental care rendered to me. I also understand that no other dentist other than the treating dentist is responsible for my dental treatment.*

X \_\_\_\_\_ Date \_\_\_\_\_

(Signature of Patient or Guardian if Minor)

**FINANCIAL POLICY:**

**INSURANCE:** Your dental insurance is ultimately your responsibility. We attempt to estimate your insurance benefits and co-pay fees closely, but these estimates are not guaranteed. You are responsible for the total treatment fee. The outlined estimate is based on limited information obtained from your insurance company. We allow 60 days for your insurance company to make a payment, after this time all inquiries (follow-up) on payments due from your insurance become your responsibility.

**NO INSURANCE:** I do not currently have dental insurance benefits; I agree to pay the full amount due for all completed services prior to or on the day of my appointment, unless other payment plans are agreed to before service.

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All remaining balances due to Kemmet Dental Design are subject to:

- A non-payment fee of \$35 per ALL monthly statements
- A service fee of 18% APR on any statement over 25 days after the service was performed

Any account not settled within 90 days from the date of service will be subject to:

- 3<sup>rd</sup> party collections agency and credit monitoring service reporting
  - Court costs, attorney fees, and collection fees
  - Possible dismissal as a patient of Kemmet Dental Design
- 

**CANCELLATIONS:** Kemmet Dental Design values you as a patient and as such, we reserve your appointments in advance. We ask for at least 48 hours notice on any appointment that you are unable to keep. If a consistent pattern of cancelling within 48 hours or not showing up for scheduled appointments is observed, any and all future appointments will be subject to a reservation fee of \$100/hour of appointment time. This reservation fee is non-refundable if the appointment is cancelled within 48 hours or upon failure to show for the scheduled appointment. Furthermore, if a pattern of consistency is observed, such as two failed appointments in 6 months, you may be dismissed as a patient.

X \_\_\_\_\_ Date \_\_\_\_\_  
(Signature of Patient or Guardian if Minor)

Patient Name:

Birth Date:

Date Created:

Although dental personnel primarily treat the area in and around your mouth, your mouth is a part of your entire body. Health problems that you may have, or medication that you may be taking, c

Are you under a physician's care now?  Yes  No If yes

Have you ever been hospitalized or had a major operation?  Yes  No If yes

Have you ever had a serious head or neck injury?  Yes  No If yes

Are you taking any medications, pills, or drugs?  Yes  No If yes

Do you take, or have you taken, Phen-Fen or Redux?  Yes  No If yes

Have you ever taken Fosamax, Boniva, Actonel or any other medications containing bisphosphonates?  Yes  No If yes

Are you on a special diet?  Yes  No

Do you use tobacco?  Yes  No

Do you use controlled substances?  Yes  No If yes

Women: Are you...

Pregnant/Trying to get pregnant?  Nursing?  Taking oral contraceptives?

Are you allergic to any of the following?

Aspirin  Penicillin  Codeine  Acrylic  
 Metal  Latex  Sulfa Drugs  Local Anesthetics

Other?  If yes

Do you have, or have you had, any of the following?

AIDS/HIV Positive <input type="radio"/> Yes <input type="radio"/> No	Cortisone Medicine <input type="radio"/> Yes <input type="radio"/> No	Hemophilia <input type="radio"/> Yes <input type="radio"/> No	Radiation Treatments <input type="radio"/> Yes <input type="radio"/> No
Alzheimer's Disease <input type="radio"/> Yes <input type="radio"/> No	Diabetes <input type="radio"/> Yes <input type="radio"/> No	Hepatitis A <input type="radio"/> Yes <input type="radio"/> No	Recent Weight Loss <input type="radio"/> Yes <input type="radio"/> No
Anaphylaxis <input type="radio"/> Yes <input type="radio"/> No	Drug Addiction <input type="radio"/> Yes <input type="radio"/> No	Hepatitis B or C <input type="radio"/> Yes <input type="radio"/> No	Renal Dialysis <input type="radio"/> Yes <input type="radio"/> No
Anemia <input type="radio"/> Yes <input type="radio"/> No	Easily Winded <input type="radio"/> Yes <input type="radio"/> No	Herpes <input type="radio"/> Yes <input type="radio"/> No	Rheumatic Fever <input type="radio"/> Yes <input type="radio"/> No
Angina <input type="radio"/> Yes <input type="radio"/> No	Emphysema <input type="radio"/> Yes <input type="radio"/> No	High Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Rheumatism <input type="radio"/> Yes <input type="radio"/> No
Arthritis/Gout <input type="radio"/> Yes <input type="radio"/> No	Epilepsy or Seizures <input type="radio"/> Yes <input type="radio"/> No	High Cholesterol <input type="radio"/> Yes <input type="radio"/> No	Scarlet Fever <input type="radio"/> Yes <input type="radio"/> No
Artificial Heart Valve <input type="radio"/> Yes <input type="radio"/> No	Excessive Bleeding <input type="radio"/> Yes <input type="radio"/> No	Hives or Rash <input type="radio"/> Yes <input type="radio"/> No	Shingles <input type="radio"/> Yes <input type="radio"/> No
Artificial Joint <input type="radio"/> Yes <input type="radio"/> No	Excessive Thirst <input type="radio"/> Yes <input type="radio"/> No	Hypoglycemia <input type="radio"/> Yes <input type="radio"/> No	Sickle Cell Disease <input type="radio"/> Yes <input type="radio"/> No
Asthma <input type="radio"/> Yes <input type="radio"/> No	Fainting Spells/Dizziness <input type="radio"/> Yes <input type="radio"/> No	Irregular Heartbeat <input type="radio"/> Yes <input type="radio"/> No	Sinus Trouble <input type="radio"/> Yes <input type="radio"/> No
Blood Disease <input type="radio"/> Yes <input type="radio"/> No	Frequent Cough <input type="radio"/> Yes <input type="radio"/> No	Kidney Problems <input type="radio"/> Yes <input type="radio"/> No	Spina Bifida <input type="radio"/> Yes <input type="radio"/> No
Blood Transfusion <input type="radio"/> Yes <input type="radio"/> No	Frequent Diarrhea <input type="radio"/> Yes <input type="radio"/> No	Leukemia <input type="radio"/> Yes <input type="radio"/> No	Stomach/Intestinal Disease <input type="radio"/> Yes <input type="radio"/> No
Breathing Problems <input type="radio"/> Yes <input type="radio"/> No	Frequent Headaches <input type="radio"/> Yes <input type="radio"/> No	Liver Disease <input type="radio"/> Yes <input type="radio"/> No	Stroke <input type="radio"/> Yes <input type="radio"/> No
Bruise Easily <input type="radio"/> Yes <input type="radio"/> No	Genital Herpes <input type="radio"/> Yes <input type="radio"/> No	Low Blood Pressure <input type="radio"/> Yes <input type="radio"/> No	Swelling of Limbs <input type="radio"/> Yes <input type="radio"/> No
Cancer <input type="radio"/> Yes <input type="radio"/> No	Glaucoma <input type="radio"/> Yes <input type="radio"/> No	Lung Disease <input type="radio"/> Yes <input type="radio"/> No	Thyroid Disease <input type="radio"/> Yes <input type="radio"/> No
Chemotherapy <input type="radio"/> Yes <input type="radio"/> No	Hay Fever <input type="radio"/> Yes <input type="radio"/> No	Mitral Valve Prolapse <input type="radio"/> Yes <input type="radio"/> No	Tonsillitis <input type="radio"/> Yes <input type="radio"/> No
Chest Pains <input type="radio"/> Yes <input type="radio"/> No	Heart Attack/Failure <input type="radio"/> Yes <input type="radio"/> No	Osteoporosis <input type="radio"/> Yes <input type="radio"/> No	Tuberculosis <input type="radio"/> Yes <input type="radio"/> No
Cold Sores/Fever Blisters <input type="radio"/> Yes <input type="radio"/> No	Heart Murmur <input type="radio"/> Yes <input type="radio"/> No	Pain in Jaw Joints <input type="radio"/> Yes <input type="radio"/> No	Tumors or Growths <input type="radio"/> Yes <input type="radio"/> No
Congenital Heart Disorder <input type="radio"/> Yes <input type="radio"/> No	Heart Pacemaker <input type="radio"/> Yes <input type="radio"/> No	Parathyroid Disease <input type="radio"/> Yes <input type="radio"/> No	Ulcers <input type="radio"/> Yes <input type="radio"/> No
Convulsions <input type="radio"/> Yes <input type="radio"/> No	Heart Trouble/Disease <input type="radio"/> Yes <input type="radio"/> No	Psychiatric Care <input type="radio"/> Yes <input type="radio"/> No	Venereal Disease <input type="radio"/> Yes <input type="radio"/> No
			Yellow Jaundice <input type="radio"/> Yes <input type="radio"/> No

Have you ever had any serious illness not listed above?  Yes  No If yes

Comments:

To the best of my knowledge, the questions on this form have been accurately answered. I understand that providing incorrect information can be dangerous to my (or patient's) health. It is my responsibility to inform the dental office of any changes in medical status.

Signature of Patient, Parent or Guardian: \_\_\_\_\_

X Date: \_\_\_\_\_